

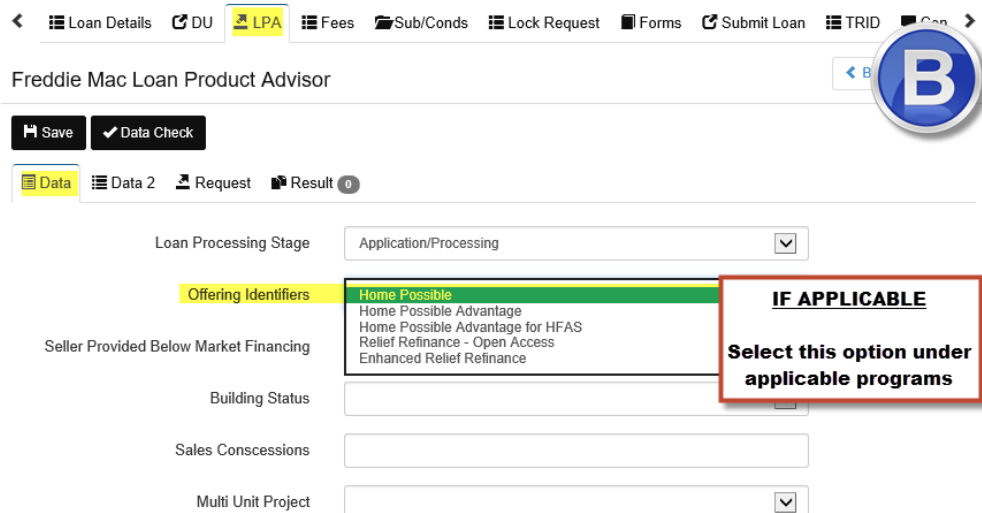
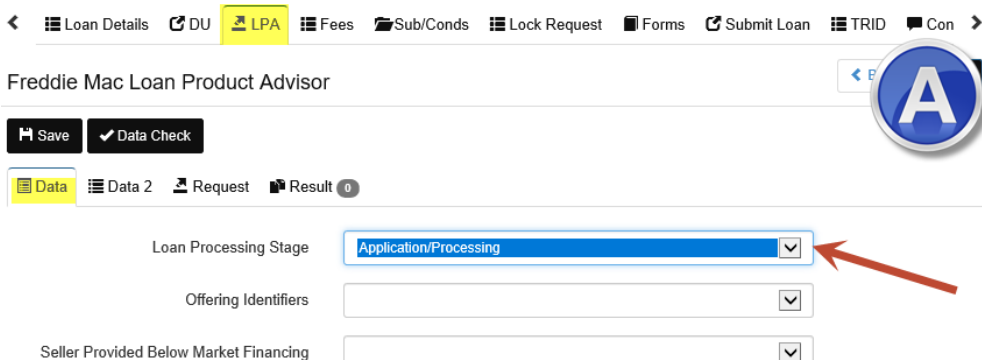
Log into eXPRESS, open desired loan, and follow 3 quick easy steps below!

STEP 1 - IMAGE A & B:

Select "LPA" tab.

Under the "Data" tab, the following must be completed:

- Loan Processing Stage:
 - "Application Processing"
- Offering Identifier: If applicable (See Image B)
 - "Home Possible" - Must be selected under the following programs:
 - Home Possible
 - Within Reach™ Conventional
 - Power Purchase



STEP 2 - IMAGE C & D:

“Data 2” tab does not require any populated fields.

Select the “Request” tab and complete the following items:

1. Reissued Credit Reports:
 - YES
2. Vendor:
 - Select appropriate vendor (if vendor is not listed, select “FMLPIS2S4”)
3. Reference Number:
 - Enter reference number
4. Affiliate:
 - Select appropriate affiliate
5. Submit Request

STEP 3 - IMAGE E:

Findings will appear shortly under the “Result” tab once request has been submitted.