

NY CEMA DOCUMENT DELIVERY LIST

Company Name: _____
Contact Person: _____
Phone: _____
Email: _____

LHFS Loan Number: _____
Borrower Name: _____
Property Address: _____

The following documents must be present in the file when the CEMA loan is delivered to Land Home Financial Services, Inc. Please use this transmittal as a cover page and attach/image the CEMA documents in the order provided.

Documents Attached for Delivery:

- 1 Copy of Consolidated Note (original to Collateral Security - see below)
- 2 Copy of Gap/New Money Note (original to Collateral Security – see below)
- 3 Copy of Consolidated Mortgage
- 4 Copy of Assignment of Mortgage for new loan
- 5 Consolidated Agreement with Exhibits A, B, C and D
- 5a Exhibit A – List of Mortgage, Notes & Agreement (must be stamped “Exhibit A”)
- 5b Exhibit B – Legal description matches Title Commitment and all Mortgages (must be stamped “Exhibit B”)
- 5c Exhibit C – Copy of signed consolidated Note must be stamped “Exhibit C”. Original to Note Vault. – See address below.
- 5d Exhibit D – Copy of signed consolidated Mortgage (must be stamped “Exhibit D”)
- 6 Copies of all previous Notes
- 7 Copies of all previous Mortgages/Security Instruments
- 8 Copies of all previous Assignments of Mortgage
- 9 Copies of all previous CEMA Agreements

SEND ORIGINAL NOTES FOR THE CURRENT LOAN AND ALL PREVIOUS LOANS TO:

Land Home Financial Services, Inc.
1355 Willow Way, Suite 250
Concord, CA 94520

